

## Media Guide

The printer supports the following paper and specialty media sizes. Select custom sizes up to the maximum measurements specified for the Universal setting.

### Paper sizes supported by the printer

Paper size <sup>1</sup>	Dimensions	Standard or optional 250- or 550-sheet trays	Optional 2100-sheet tray	Multipurpose feeder	Duplex
<b>A4</b>	210 x 297 mm (8.3 x 11.7 in.)	✓	✓	✓	✓
<b>A5</b>	148 x 210 mm (5.8 x 8.3 in.)	✓	✓	✓	✓
<b>A6</b>	105 x 148 mm (4.1 x 5.8 in.)	✓	X	✓	✓
<b>JIS B5</b>	182 x 257 mm (7.2 x 10.1 in.)	✓	X	✓	✓
<b>Letter</b>	216 x 279 mm (8.5 x 11 in.)	✓	✓	✓	✓
<b>Legal</b>	216 x 356 mm (8.5 x 14 in.)	✓	✓	✓	✓
<b>Executive</b>	184 x 267 mm (7.3 x 10.5 in.)	✓	X	✓	✓
<b>Oficio</b>	216 x 340 mm (8.5 x 13.4 in.)	✓	✓	✓	✓
<b>Folio</b>	216 x 330 mm (8.5 x 13 in.)	✓	✓	✓	✓
<b>Statement</b>	140 x 216 mm (5.5 x 8.5 in.)	✓	X	✓	✓
<b>Universal<sup>2</sup></b>	105 x 148 mm to 216 x 356 mm (4.13 x 5.83 in. to 8.5 x 14 in.)	✓	X	✓	✓
	70 x 127 mm to 216 x 356 mm (2.76x5 to 8.5x14 in.)	X	X	✓	X
<b>7 3/4 Envelope (Monarch)</b>	98 x 191 mm (3.9 x 7.5 in.)	✓	X	✓	X
<b>9 Envelope</b>	98 x 225 mm (3.9 x 8.9 in.)	✓	X	✓	X

<sup>1</sup> If your preferred default paper size cannot be set in the printer control panel, then you may select common paper sizes that correspond to the position of the length guide in the tray from the Paper Size/Type menu. If the paper size is not available, then select **Universal** or turn off tray size sensing. For more information, contact customer support.

<sup>2</sup> To support two-sided (duplex) printing, the Universal width must be between 105 mm (4.13 inches) and 216 mm (8.5 inches); the Universal length must be between 148 mm (5.83 inches) and 356 mm (14 inches).

Paper size <sup>1</sup>	Dimensions	Standard or optional 250- or 550-sheet trays	Optional 2100-sheet tray	Multipurpose feeder	Duplex
<b>10 Envelope</b>	105 x 241 mm (4.1 x 9.5 in.)	✓	X	✓	X
<b>DL Envelope</b>	110 x 220 mm (4.3 x 8.7 in.)	✓	X	✓	X
<b>C5 Envelope</b>	162 x 229 mm (6.38 x 9.01 in.)	✓	X	✓	X
<b>B5 Envelope</b>	176 x 250 mm (6.93 x 9.84 in.)	✓	X	✓	X
<b>Other Envelope</b>	98 x 162 mm (3.9 x 6.4 in.) to 176 x 250 mm (6.9 x 9.8 in.)	✓	X	✓	X

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<sup>2</sup> To support two-sided (duplex) printing, the Universal width must be between 105 mm (4.13 inches) and 216 mm (8.5 inches); the Universal length must be between 148 mm (5.83 inches) and 356 mm (14 inches).

## Storing paper

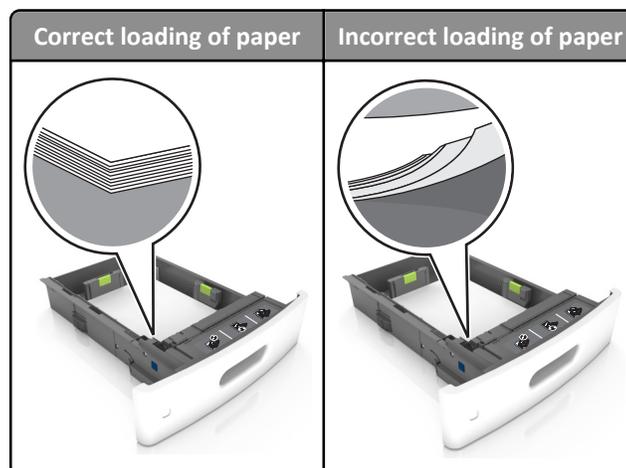
Use these paper storage guidelines to help avoid jams and uneven print quality:

- For best results, store paper where the temperature is 21°C (70°F) and the relative humidity is 40%. Most label manufacturers recommend printing in a temperature range of 18 to 24°C (65 to 75°F) with relative humidity between 40 and 60%.
- Store paper in cartons when possible, on a pallet or shelf, rather than on the floor.
- Store individual packages on a flat surface.
- Do not store anything on top of individual paper packages.

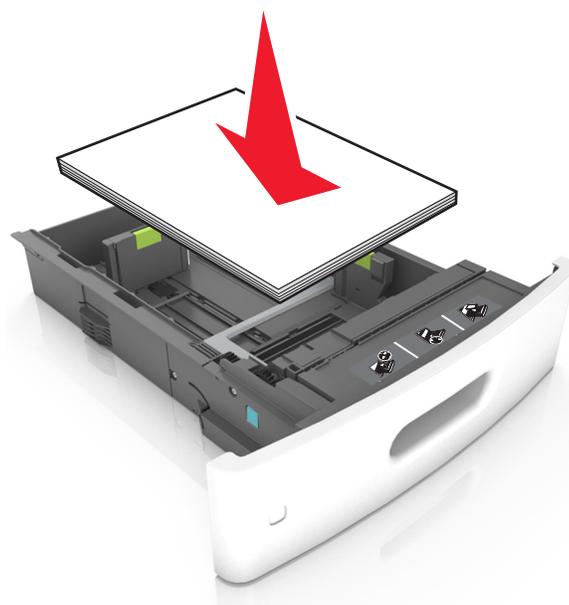
## Avoiding jams

### Load paper properly

- Make sure paper lies flat in the tray.



- Do not remove a tray while the printer is printing.
- Do not load a tray while the printer is printing. Load it before printing, or wait for a prompt to load it.
- Do not load too much paper. Make sure the stack height is below the maximum paper fill indicator.
- Do not slide the paper into the tray. Load paper as shown in the illustration.

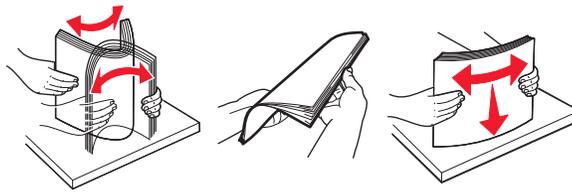


- Make sure the guides in the tray or the multipurpose feeder are properly positioned and are not pressing tightly against the paper or envelopes.
- Push the tray firmly into the printer after loading paper.

### Use recommended paper

- Use only recommended paper or specialty media.
- Do not load wrinkled, creased, damp, bent, or curled paper.

- Flex and straighten paper before loading it.



- Do not use paper that has been cut or trimmed by hand.
- Do not mix paper sizes, weights, or types in the same tray.
- Make sure the paper size and type are set correctly on the computer or printer control panel.
- Store paper per manufacturer recommendations.