Your printer monitors the toner level of your toner cartridges. When the toner is getting low, the printer displays **88 <color> Toner Low**. This message indicates it is time for you to replace one or more specified toner cartridges. Press **Go** to clear the attendance message.

The **Supplies** status message appears on the second line of the display to remind you there are supplies that need attention. You can open the Supplies Menu to see which toner cartridge is low.

The printer continues to display the **Supplies** message until you replace the toner cartridge or until it is empty.

When the life of the toner cartridge has expired, the printer displays **88 <color> Toner Empty**. You must replace the toner cartridge to continue printing.

Use the following steps or the instruction sheet supplied with the toner cartridge to replace toner cartridges.

Removing a toner cartridge

> **Note:** If you need instructions on how to open the top cover, see **Opening the top cover**.

> **Warning:** Do not touch, drop, or place anything on the transfer belt. Touching the surface of the transfer belt or placing items on it may cause damage.
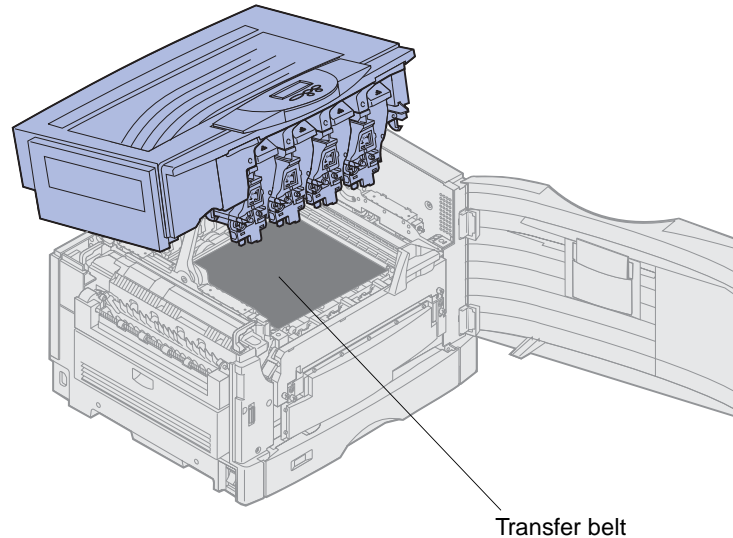
1 Complete the steps to open the top cover.

Transfer belt

Note: The toner can soil clothing. Do not clean clothing soiled with toner in hot water; this permanently adheres the toner to the clothing. Use cold water to remove toner.

2 Pull the waste toner arm away from the photodeveloper.
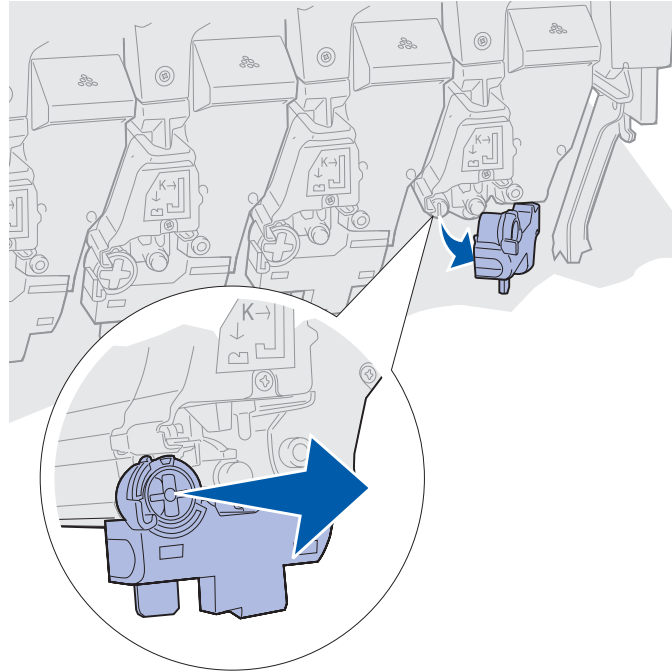
3 Pull the toner cartridge approximately halfway out of the printer.

4 Grasp the toner cartridge handle and continue to pull the toner cartridge out.
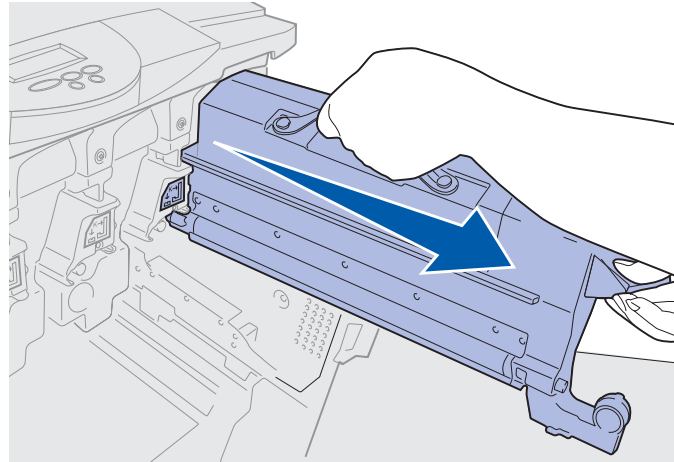
Installing a toner cartridge

1 Remove the replacement toner cartridge from the packing material.
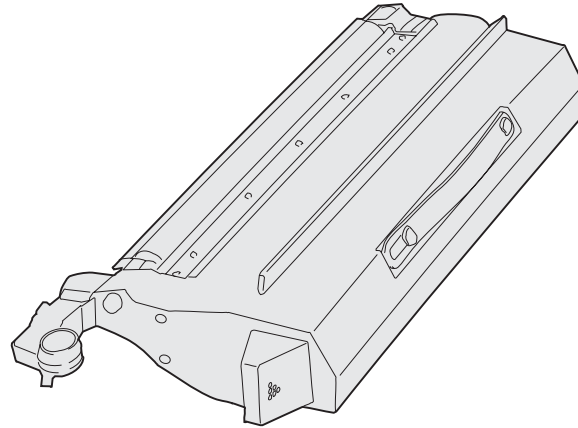
2 Gently shake the toner cartridge to distribute the toner evenly.
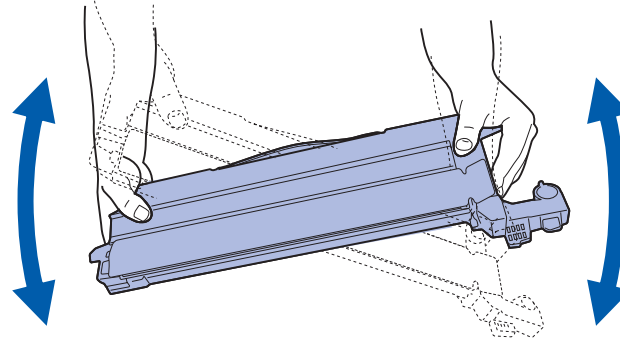
3 Remove the shipping tape and any additional packing material.
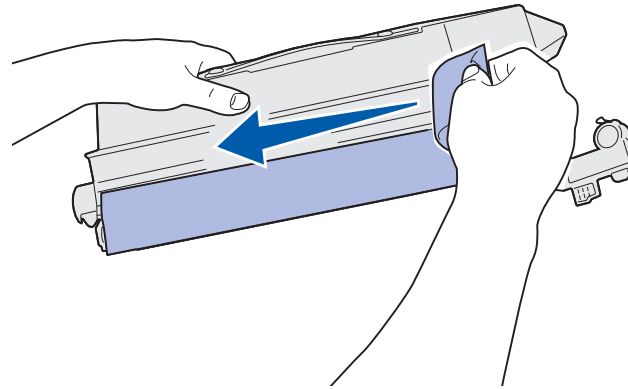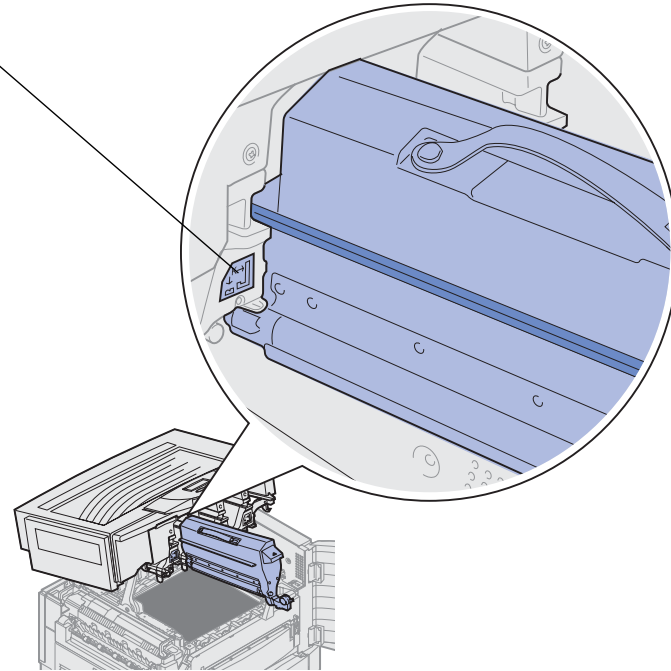
4 Align the toner cartridge with its slot in the printer. The toner cartridge is placed to the right of the corresponding colored label.

Colored label

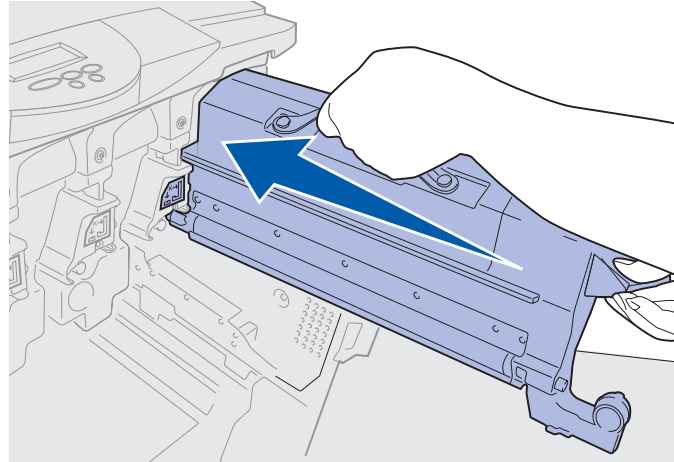**5** Slide the toner cartridge in until the cartridge is fully seated.

6 Push the waste toner arm until it *snaps* into place over the photodeveloper.
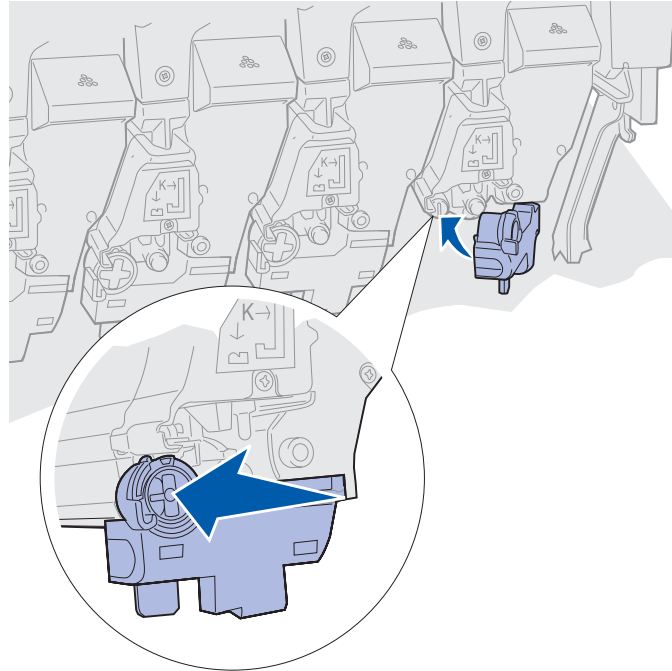
7 Repeat **Removing a toner cartridge** step 2 through **Installing a toner cartridge** step 6 to install additional toner cartridges.

   CAUTION! Before closing the top cover make sure everyone is away from the printer and the area under the cover is free of hands, clothing, and other items.

8 Close the top cover and the front door.

> **Note:** If you need instructions on how to close the top cover, see **Closing the top cover**.

For instructions about replacing other supply items, click one of the following headings:

Replacing a photodeveloper

Replacing the fuser

Replacing the transfer belt

Replacing the oil coating roll ▲