Printing

Using color

Paper handling

Maintenance

Troubleshooting

Administration
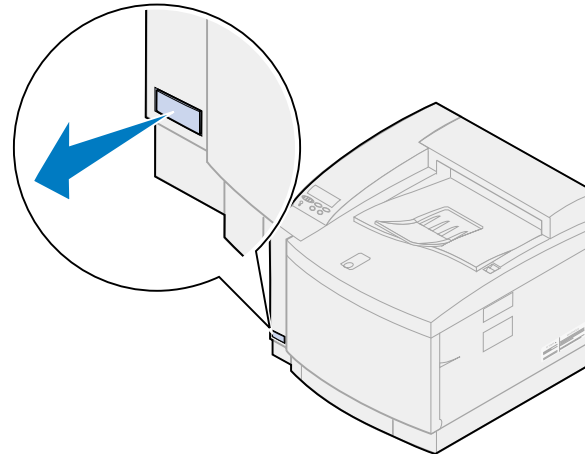
Index

Moving the printer

If you're going to move the printer, you must remove the supplies and attached options to prevent damage to the printer. Use the following steps to remove the options and supplies.

Remove cables

  1 Turn the printer off.
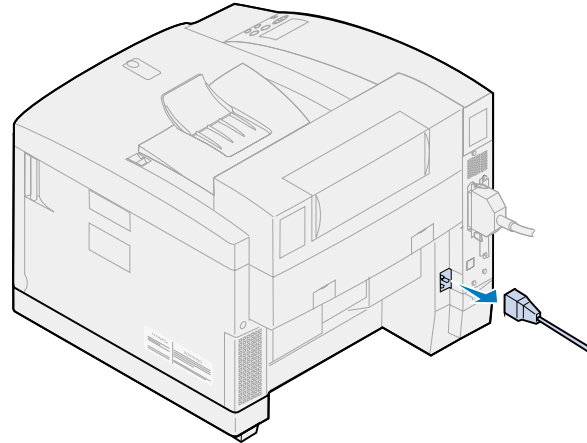
Printing

Using color

Paper handling

Maintenance

Troubleshooting

Administration

Index

2 Unplug the power cord from the electrical outlet.

3 Unplug the power cord from the rear of the printer.

Printing

Using color
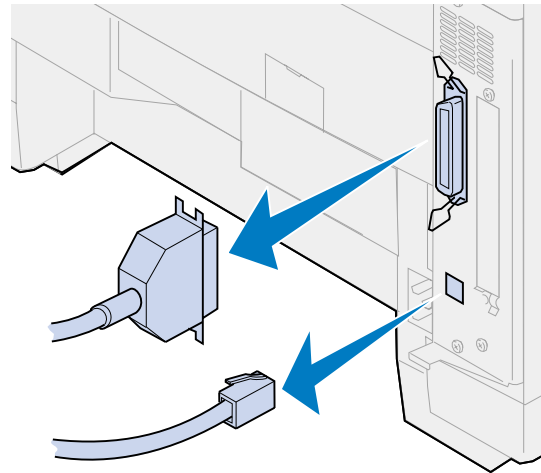
Paper handling

Maintenance

Troubleshooting

Administration

Index

4 Unplug the parallel or the optional port connector.

Depending on the options you have installed, additional parallel, serial, USB, or network connectors may have to be removed.

Removing the supplies

Whenever you move the printer, remove the oil bottle and toner cartridges to make sure you don't drip oil or spread toner inside the printer.

> **Note:** Do not remove the photo developer cartridge or the waste toner bottle when moving the printer. Removing these items may spread toner inside the printer.

Printing

Using color
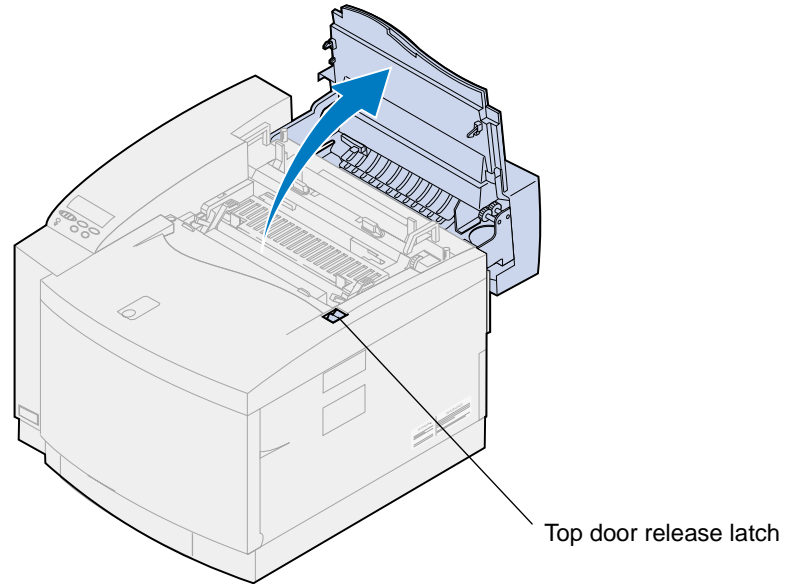
Paper handling

Maintenance

Troubleshooting

Administration

Index

Remove the fuser

1 Slide the top door release latch toward the front of the printer and lift the top door.

Top door release latch

CAUTION! The internal components of the printer may be hot. Allow the printer to cool before touching any internal components.
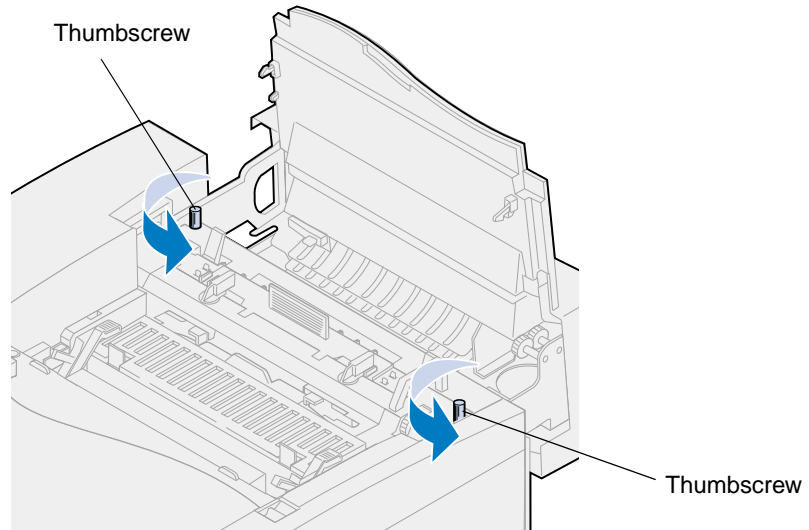
Printing

Using color

Paper handling

Maintenance

Troubleshooting

Administration

Index

2 Loosen the thumbscrews on each side of the fuser.

Thumbscrew

Thumbscrew

Printing

Using color
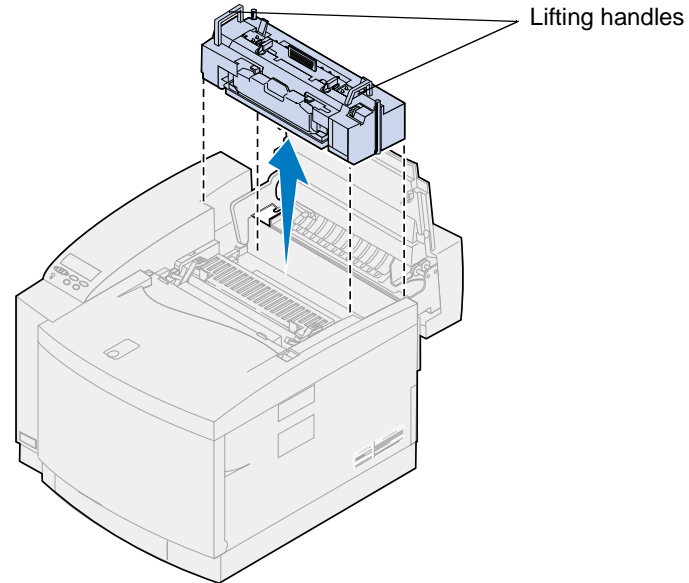
Paper handling

Maintenance

Troubleshooting

Administration

Index

Warning: Do not tilt the fuser when removing.The fuser contains oil that may soil clothing and damage the printer components.

3 Use the lifting handles to lift the fuser from the printer.

Lifting handles

Printing

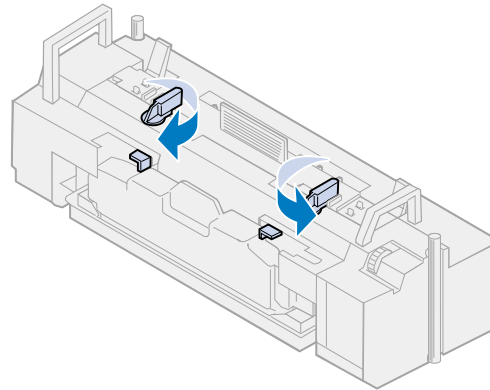Using color

Paper handling

Maintenance

Troubleshooting

Administration

Index

4 Set the fuser on a flat level surface.

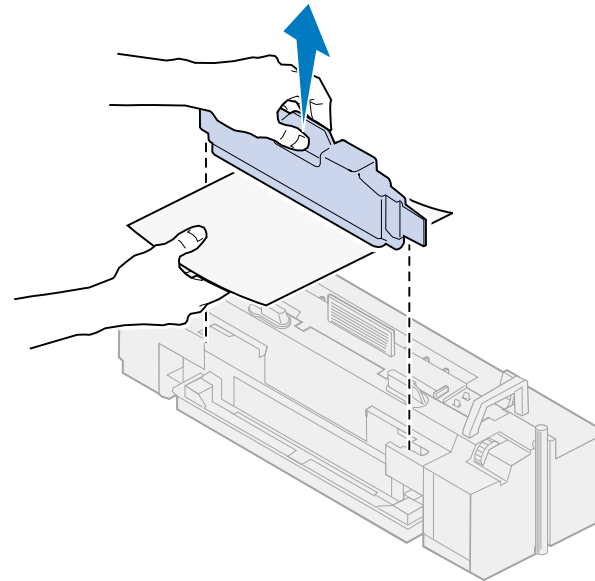**5** Rotate the left and right green oil bottle locking levers on the fuser to unlock the oil bottle and cleaning roll.

6 Lift the oil bottle from the fuser.

> **Note:** Oil may drop from the bottom of the oil bottle. You can place a piece of paper under the bottle after you lift it to prevent oil from dropping on the printer, floor, or your clothing.
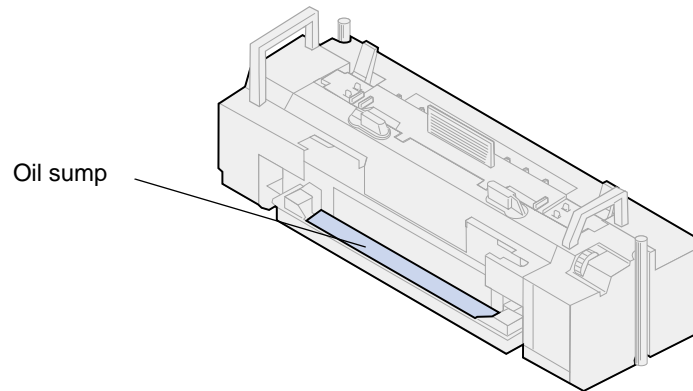
7 Using the oil drain syringe supplied with your printer, paper towels, or an absorbant cloth, remove the oil from the fuser oil sump.

Oil sump

8 Place a paper towel or absorbant cloth in the oil sump.
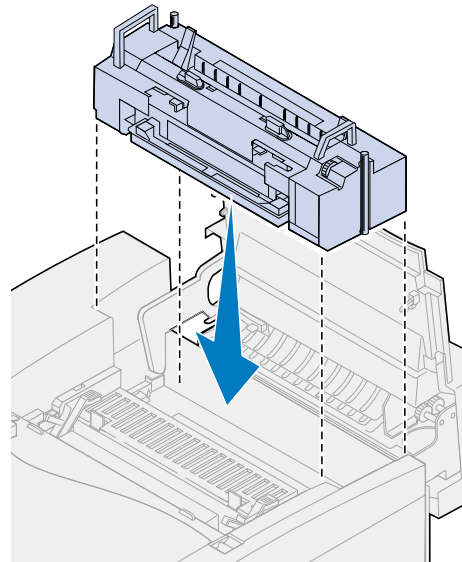
Printing

Using color

Paper handling

Maintenance

Troubleshooting

Administration

Index

9 Align the fuser with the slots inside the printer.

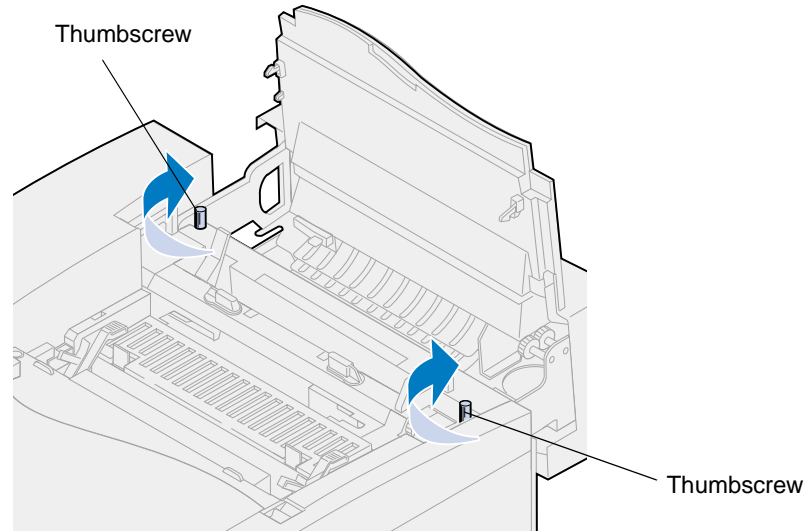**10** Lower the fuser into the printer.

Printing

Using color

Paper handling

Maintenance

Troubleshooting

Administration

Index

11 Tighten the thumbscrews on both sides of the fuser.

Thumbscrew

Thumbscrew

Printing
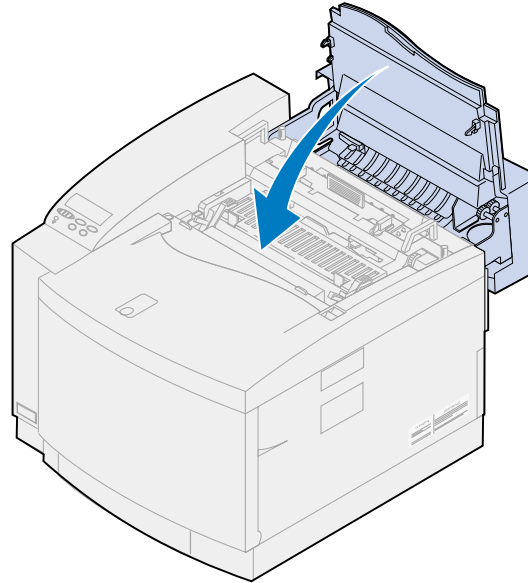
Using color

Paper handling

Maintenance

Troubleshooting

Administration

Index

> **Note:** Do not remove the photo developer cartridge. Removing the photo developer cartridge may spread toner inside the printer.

12 Close the top cover.

Remove the toner cartridges

1 Pull the front door release latch toward the front of the printer.

2 Open the front door.

Front door release latch
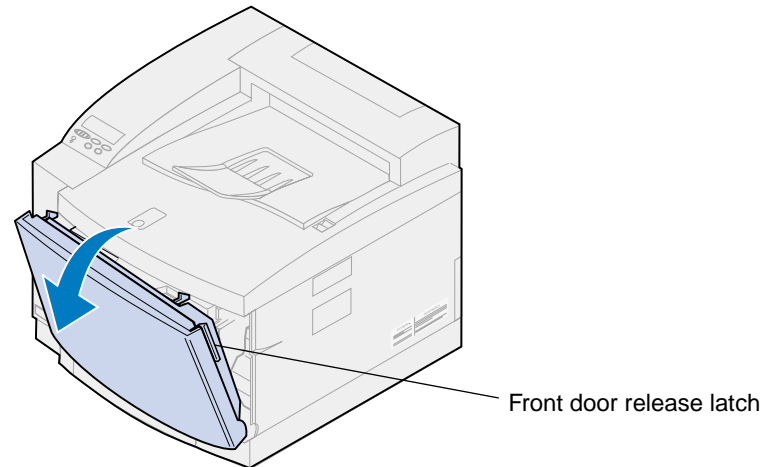
Note: Do not remove the waste toner bottle. Removing the waste toner bottle may spread toner inside the printer.
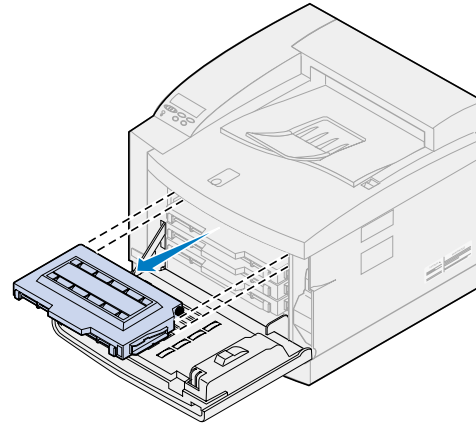
Printing

Using color

Paper handling

Maintenance

Troubleshooting

Administration

Index

3 Remove the toner cartridges (black K, yellow Y, magenta M, cyan C) from the printer.
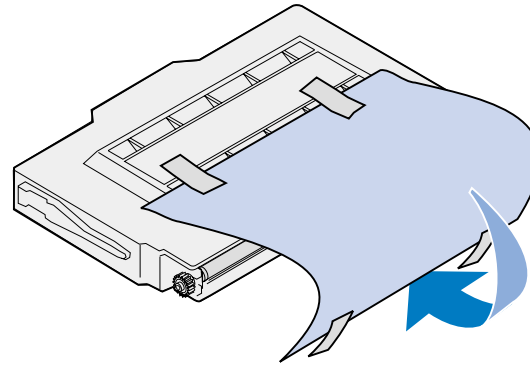
4 Cover the end of the toner cartridge with clean paper.

Warning:

Do not touch or scratch the surface of the glossy green glass on the toner cartridges. Touching the glass may damage it and reduce print quality.

Do not leave the cartridges exposed to light for more than 5 minutes. Leaving the cartridges exposed to light for more than 5 minutes may damage them and reduce print quality.
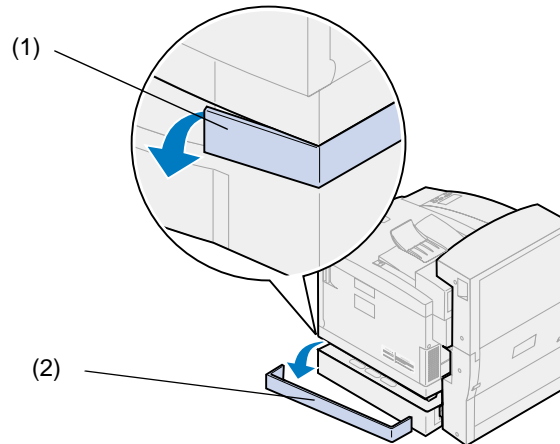
5 Place the toner cartridges in a box or cover them.

Removing the optional duplex unit

> **Note:** Removing the optional duplex unit is easier if you have access to the rear and sides of the printer.

1 Remove the right side access panel.

   a Pull the front of the panel (1) out slightly.

   b Rotate the panel toward the rear of the printer until it separates (2) from the printer.

(1)

(2)

2 Remove the left side access panel.

    a Pull the front of the panel (1) out slightly.

    b Rotate the panel toward the rear of the printer until it separates (2) from the printer.
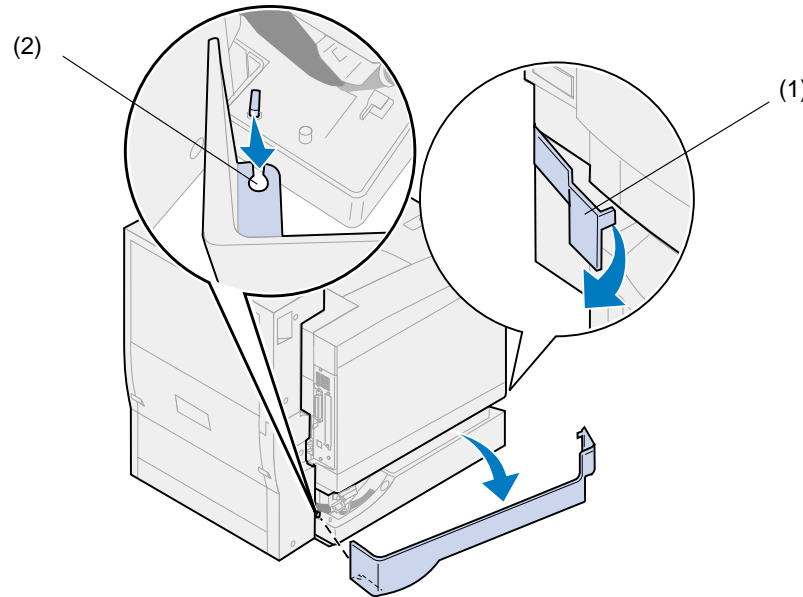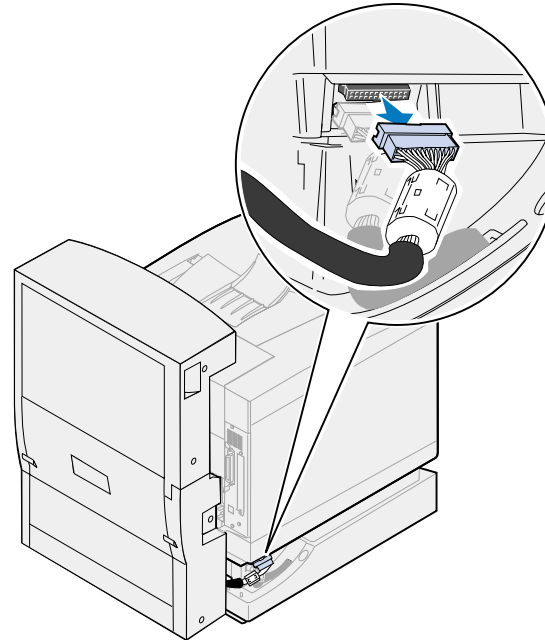
3 Disconnect the black duplex unit connector from the black printer connector.

Printing
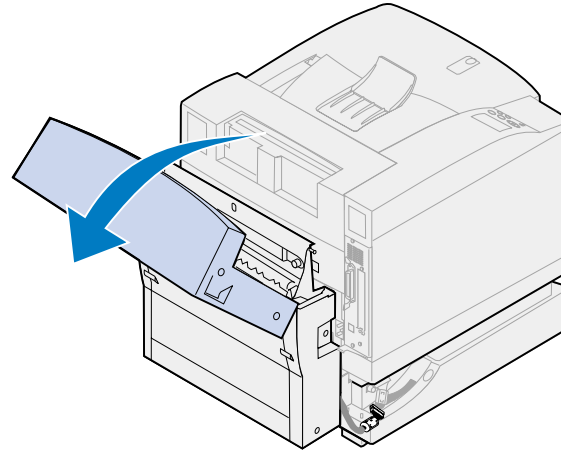
Using color

Paper handling

Maintenance

Troubleshooting

Administration

Index

4 Open the duplex unit top cover.
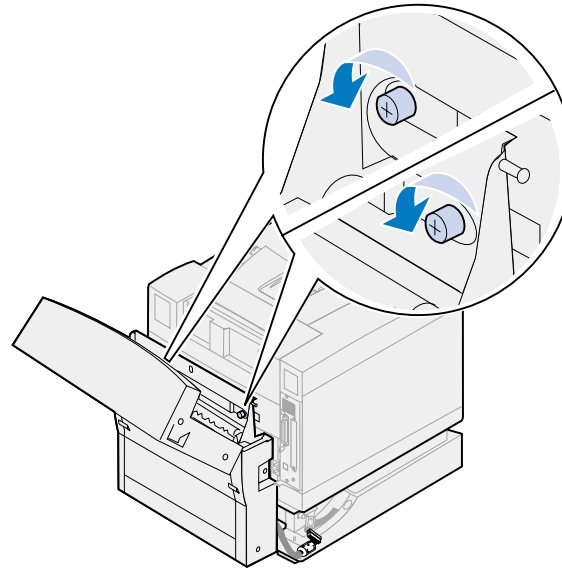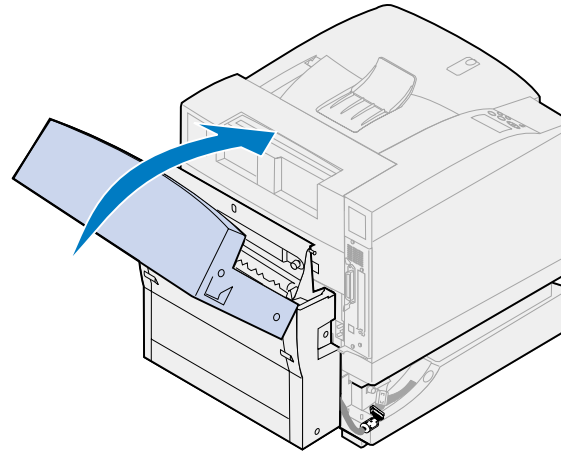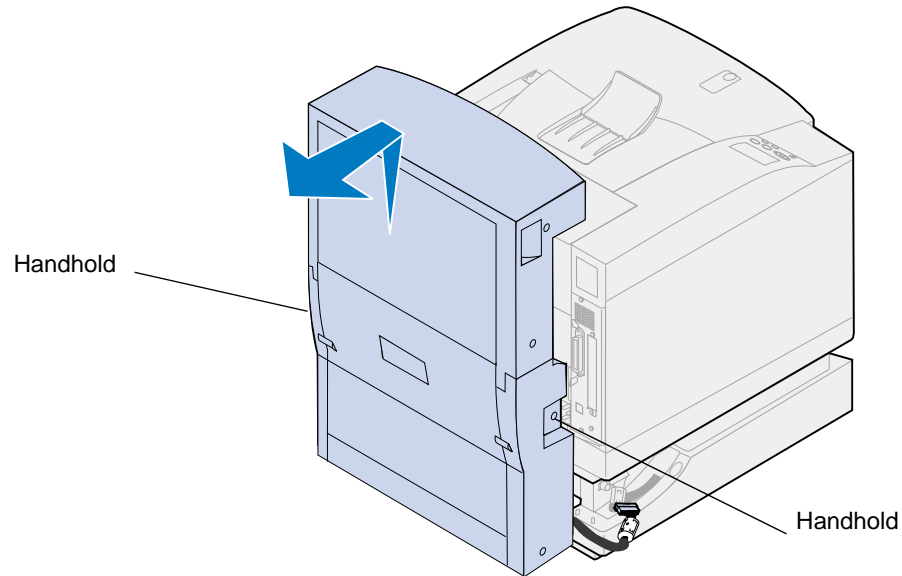
Printing

Using color

Paper handling

Maintenance

Troubleshooting

Administration

Index

5 Loosen the thumbscrews on the duplex unit.

6 Close the duplex unit top cover.

Printing

Using color

Paper handling

Maintenance

Troubleshooting

Administration

Index

7 Grab the handholds on both sides of the duplex unit.

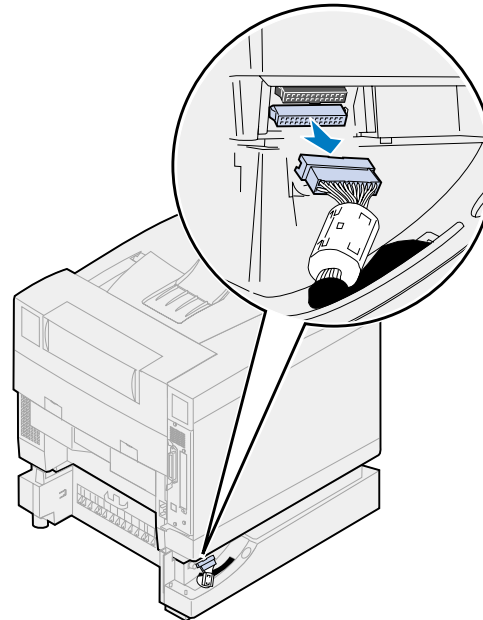**8** Lift the duplex unit straight up, and then slide the duplex unit toward you.

Handhold

Handhold

Removing the optional drawer

> **Note:** Removing the optional drawer is easier if you have access to the rear and sides of the printer.

1 Disconnect the white drawer connector from the white printer connector.

2 Loosen the locking clip thumbscrew by rotating counterclockwise.
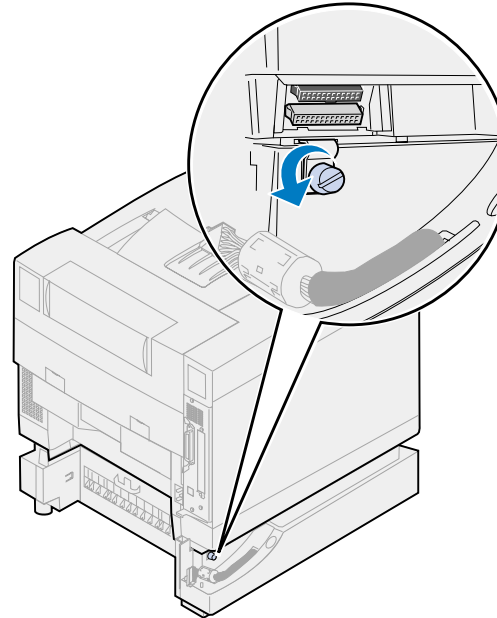
Printing

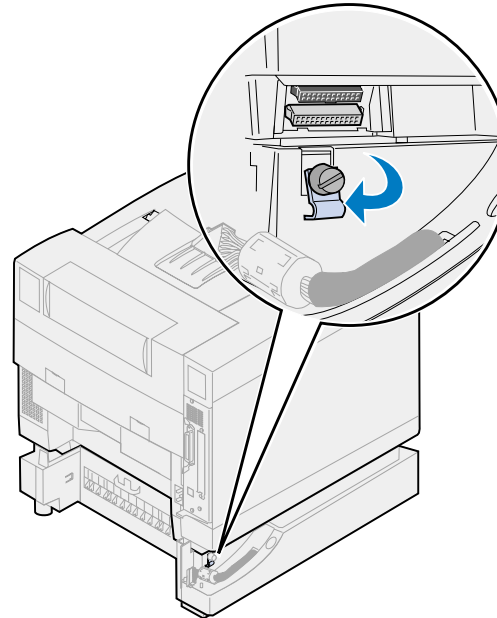Using color

Paper handling

Maintenance

Troubleshooting

Administration

Index

3 Rotate the locking clip so it hangs down.
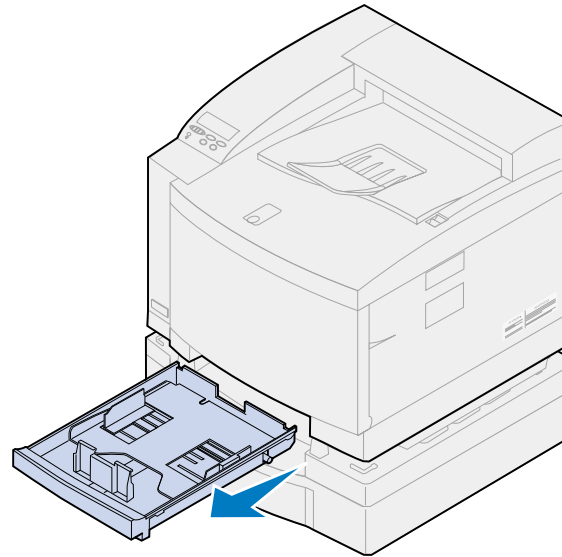
Printing

Using color

Paper handling

Maintenance

Troubleshooting

Administration

Index

4 Remove the paper tray from the printer.

5 Press and hold the slide lock (1) and move the drawer slide (2) to the left.

(1)

(2)

Printing

Using color

Paper handling

Maintenance

Troubleshooting

Administration

Index

6 Place the paper tray into the printer.
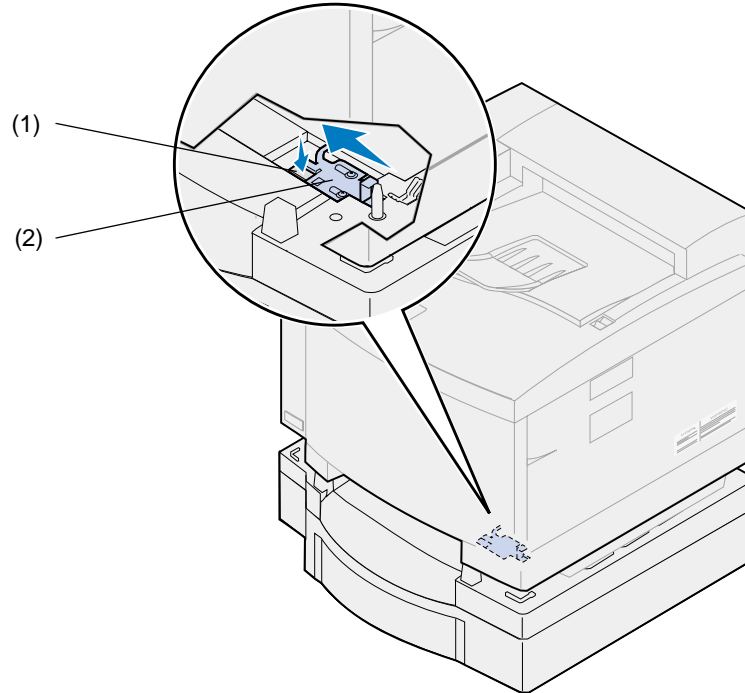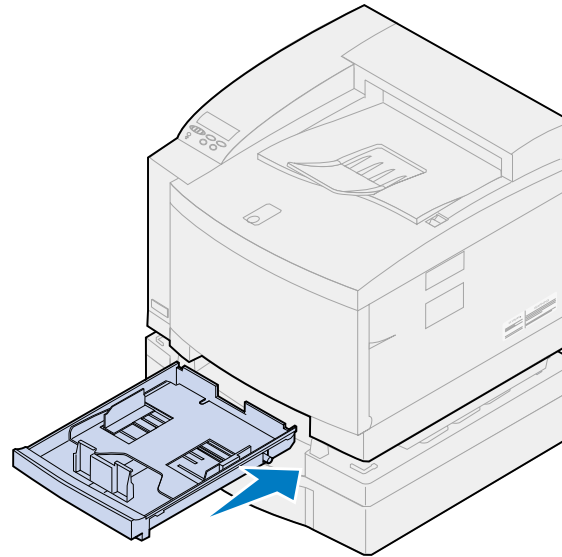
Printing

Using color
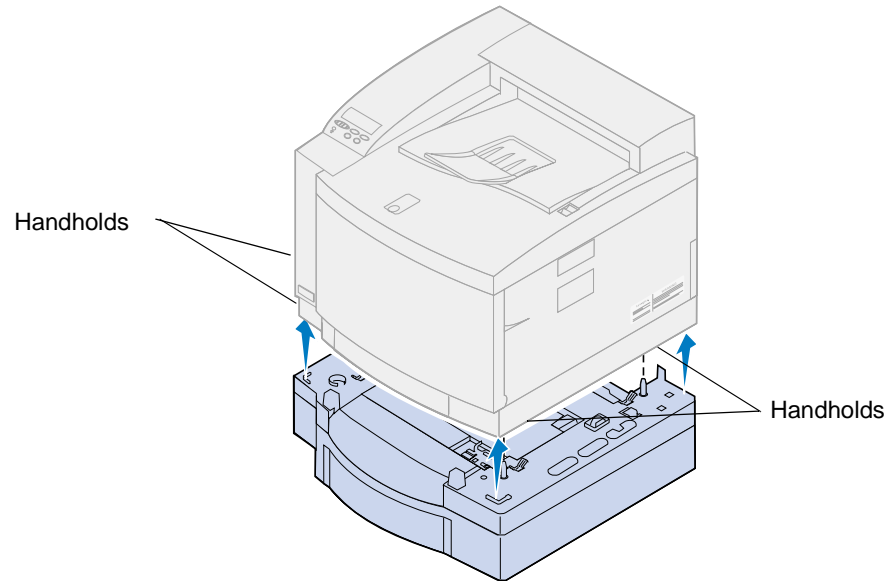
Paper handling

Maintenance

Troubleshooting

Administration

Index

CAUTION! This printer weighs 39 kg (86 lb) and requires two people to lift it. Anytime you move or lift the printer, make sure you have someone help you. Whenever you lift the printer, use the handholds located on the sides of the printer.

7 Grab the printer by the handholds and lift the printer straight up and off the optional drawer.

Handholds

Handholds

Printing

Using color

Paper handling

Maintenance

Troubleshooting

Administration

Index

Choosing the new location for your Lexmark C720 printer is vital to ensuring the printer provides you with the quality of service you expect.

When selecting a place to set up your printer consider:

- The amount of space your printer and any options will require

- The type of environment necessary for optimum printer performance

For more information on the amount of space your printer requires, environmental consideration, and instructions on setting up your printer, refer to the *Setup Guide*.