



Texas DIR Order Instructions for DIR-CPO-4438

Quotes may be obtained from the list of authorized resellers. The reseller should be informed this is a purchase using the Texas DIR Contract DIR-CPO-4438.

Lexmark requires Texas DIR contract purchases to be processed through our list of authorized resellers. Participating entities may select a reseller to fulfill their order. Purchasing entities should select one of the authorized resellers and address the orders to the reseller using the provided contact information.

Please include the following on each purchase order:

“As per Texas DIR Contract DIR-CPO-4438”

Your ship-to/bill-to address, contact name and phone number

Authorized resellers will ship and invoice directly. Payments will be made in accordance with the invoice. Invoices will contain references to the appropriate purchase order(s).