



# ReadSoft Process Director from Lexmark

ReadSoft Process Director™ from Lexmark offers a single platform for handling a wide range of document-driven and request-driven business processes inside your SAP system.

The platform acts as your control center for directing processes, so information can be automatically matched against SAP master data or transactional data. Discrepancies between pieces of information are caught early and corrected before transactions are finalized in SAP. Process Director resides inside SAP, so you have the choice of working with the familiar SAP environment or using an intuitive web interface.

Combined with Perceptive Intelligent Capture™ and Perceptive Content™, Process Director is part of a suite of products that help you maximize your SAP investment, while automating across your financial processes.

## Business challenges

- ▶ **Lack of visibility limits control over financial processes.**  
Poor visibility across financial processes makes it difficult to measure effectiveness, manage cash flow and assess risks.
- ▶ **Too many process steps take place outside of SAP.**  
Manually processing documents and requests outside of SAP is slow and error-prone.
- ▶ **Fixing transactions within SAP is difficult.**  
Fixing errors, such as reversing invoice transactions, at the end of a process in SAP is complicated and time consuming.
- ▶ **Diverse automation tools add a layer of complexity to business.**  
Using a different application to automate different business processes results in scattered information, multiple logins and too many applications to learn and maintain.

## Benefits

- ▶ **Many processes, one solution:**  
Business users and operators use a single point of entry to perform many different tasks. Having an overview of all processes means greater control and transparency.
- ▶ **Catch and fix errors early:**  
Save time and effort by resolving problems early on in a process.

- ▶ **Simple processing, higher productivity:**  
Easily handle processes which can be cumbersome in SAP standard. Free up time so that staff can focus on more rewarding tasks, such as process evaluations and follow-ups.
- ▶ **Easy to use for SAP and non-SAP users:**  
The ability to use an intuitive web interface or work in your familiar SAP environment accelerates user adoption, resulting in better compliance with company policy and procedures.
- ▶ **Out-of-the-box solution with low TCO:**  
Leverage your existing SAP infrastructure for a speedy deployment with no required modifications to SAP. Minimize training and support requirements.

## Features

- ▶ **Single platform:**  
Automate processes for purchase-to-pay, order-to-cash, record-to-report and all processes in between, with support for integration with multiple SAP instances.
- ▶ **Extensible document management:**  
Access indexed content from content management systems in relation to the business process.
- ▶ **Connect content within SAP:**  
Archive and link attachments, such as scanned images, with any ArchiveLink-enabled content repository.
- ▶ **Simple configuration:**  
The software platform can easily be adjusted to handle your specific processes and comes with pre-defined logic for directing document-driven and request-driven processes.
- ▶ **Tight SAP integration:**  
This SAP-certified platform reuses existing SAP infrastructure, standard SAP interface and logics.

## Technical specifications

### SAP products

- ▶ Process Director
- ▶ Work Cycle
- ▶ EDI Cockpit
- ▶ Supplier Portal
- ▶ Mobile Approval App
- ▶ Info Mail

Process Director runs inside SAP and comes with an SAP interface and a web browser interface.

Work Cycle provides a workflow engine inside Process Director, allowing you to easily put the business process in front of the right people.

The Mobile Approval App puts workflow approval tasks onto a mobile device.

EDI Cockpit is an electronic entrance for EDI-enabled processes.

### Graphical user interface localization:

- Czech
- Dutch
- English
- Finnish
- French
- German
- Italian
- Japanese
- Norwegian
- Polish
- Spanish

### AP invoice handling is also available in these languages:

- Danish
- Hungarian
- Portuguese
- Romanian
- Russian
- Slovakian
- Slovenian
- Swedish
- Turkish
- Simplified Chinese

### Relevant SAP releases

- ▶ SAP R/3 Enterprise 4.7 (until PD version 7.3)
- ▶ SAP ECC 5.0 (also known as mySAP ERP 2004) (until PD version 7.3)
- ▶ SAP ERP 6.0 (also known as mySAP ERP 2005)
- ▶ SAP S/4HANA (with PD 7.5 or PD 7.4 SP2)

Process Director is strictly separated from the SAP standard and does not require any modifications in the SAP system. (a certified ABAP Add On).

### Web application server requirements

Java versions:

- ▶ Java Runtime 6 (minimum)
- ▶ Java Runtime 7-8

Web application server - 100% J2EE compatible with:

- ▶ Java Servlet 2.4
- ▶ Java Server Pages JSP 2.0
- ▶ SAP Java Connector (JCO 2.0.10 or later)

### Recommended servers

- Apache Tomcat 5.5.x
- Apache Tomcat 6.0.x - 9.0.x

### Operating systems

- Any operating system supported by the other software components listed previously
- Microsoft Windows XP
- Microsoft Windows 2003 Server
- Microsoft Windows 7
- Microsoft Windows Server 2008
- Microsoft Windows Server 2008 R2

### Processor speed

- ▶ 2.0 GHz or faster
- ▶ RAM - 30 MB per concurrent user session

For a high number of users working in parallel, we recommend a minimum of 4 GB RAM.

### Hard drive

- ▶ 100 GB of free space